

About the Instructor:

Jim Colyn is the President and Principle Consultant of Jim Colyn & Associates Quality Consultants. He is a Lead Assessor of Quality Systems (RAB) with eighteen (18) years of experience in Quality Management...establishing and maintaining Quality Management Systems in a variety of industries, including human tissues, medical devices, plastics, elastomers, and oil service tools. Jim has extensive background in Quality and Regulatory compliance with Current Good Tissue Practice (cGTP) regulations—21 CFR 1270/1271, Quality System Regulations (QSRs) - 21 CFR 820, as the international Quality System Standards—ISO 9001 and ISO 13485. Working in both FDA and non-FDA regulated industries, he has led in the successful ISO registration of six (6) separate facilities.

As the Director of Quality and Compliance for a leading human tissue processor, Jim Colyn and his team of Quality professionals developed and maintained the Quality Program for Human Tissue Intended for Transplantation (21 CFR 1270) and Current Good Tissue Practices (21 CFR 1271), as well as the Medical Device Regulations (21 CFR 820) which resulted in an enviable compliance history.

Over the years, Jim has established strong



Listen to what participants in Our Courses designed for regulated industries have to say...

- ◆ *“The course was very well organized. The topics were interesting. I definitely will recommend it to my colleagues.”*
- ◆ *“Excellent presentations, very experienced speaker. He kept my interest throughout the entire course.”*
- ◆ *“I learned a lot! The course was presented as an on-site course, and our entire Quality organization benefited greatly!”*
- ◆ *“I was able to get answers to questions that*



Jim Colyn & Associates Quality Consultants, LLC

*“Building a culture of compliance...
...advancing to a culture of performance!”*

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Current Good Tissue Practice Training Series

Train-the-Trainer



**Attend one of our Courses—or
schedule an On-Site Course at
your facility today!**

Learn...

- ◆ Self-Discovery—Would I make a good trainer?
- ◆ Adult Learning Principles
- ◆ Accelerated Learning Basics
- ◆ Accelerated Learning Techniques
- ◆ The Accelerated Learning Process
- ◆ Building Training Credibility
- ◆ Skills Practice

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Training...instruction...education...learning. These are words we often use interchangeably. However, when we analyze these terms, we discover that each conveys a unique meaning. In this course, you will learn how to combine these four activities to give power to build different types of skills and knowledge.

Train-the-Trainer Course

WHAT IS IN THIS COURSE AND WHY?...THE GUIDING PRINCIPLES:

- ⇒ Start with the learner and never lose focus. We assume that you are taking this course because you want to learn something...and never forget it.
- ⇒ We present principles that apply to all types of learning: mental (cognitive), physical (psychomotor), emotional (affective), and of course, combinations and mixtures of those.
- ⇒ We provide a training session structure that you can apply universally, that is based on learning research...and have developed this course on that body of knowledge.
- ⇒ We include learning strategies and activities, complete with examples, that you can apply and adapt right away.
- ⇒ We lay out practical tools for designing your next training session—with a very high probability of success.
- ⇒ We present helpful ways to evaluate your training effectiveness.
- ⇒ We present myths and truths about training and learning so that you can separate ineffective and counterproductive tradition from what science has shown leads to a high probability of learning success.
- ⇒ We conclude with some practical wisdom and thoughts about applying and maintaining what you gain from this course in your practice.

THE WHOLE PURPOSE OF TRAINING IS TO ENABLE PEOPLE TO LEARN. OUR MISSION IS NOT TO TRANSMIT INFORMATION...BUT TO TRANSFORM LEARNERS.

WELCOME TO A COURSE DESIGNED TO TRAIN TRAINERS HOW TO TRAIN.

Why undertake such a voyage? Two reasons:

First, if you are concerned with the competent performance of your staff...with transforming them into productive employees...doesn't it make sense to know as much as possible about the characteristics and capabilities of the learners? This course offers you both information and insights into the human learner. It increases your ability to adapt your instructional efforts for maximum effect.

If you are concerned with the competent performance of your staff...doesn't it make sense to know as much as possible about the characteristics and capabilities of the learner?

Second, the most courses on training focus on instructional stimulus elements...that is...what you should do to be a great trainer, or designer of instruction. They rarely present how the learner deals with, and internalizes the training. Without a clear understanding of how humans access, treat, and retrieve what we present to them, we decrease the probability of successful learner transformation.

COURSE OBJECTIVES:

- ◆ Learn what you must know to be a better trainer.
- ◆ Learn the four key adult learning principles
- ◆ A Five-Step Model for Creating Terrific Training Sessions
- ◆ Learn how to get learners to remember what they have learned
- ◆ Training Approaches: Four major types of training
- ◆ Learn the difference between testing and examining

WHO SHOULD ATTEND THIS COURSE?

- ◆ All of those in your organization with assigned responsibilities for planning and conducting training.
- ◆ Training professionals
- ◆ Quality Management staff responsible for auditing and assessing the effectiveness training within the Quality Management System
- ◆ Management responsible for ensuring the planning and establishment of training programs to ensure the effective and competent performance of duties, and for allocating resources for training.
- ◆ Anyone interested in learning how to be an effective trainer.



**To schedule one of our courses at your facility...or to attend on off-site course, e-mail or phone our Training Coordinator:
David.JColynConsulting@gmail.com
Or call: (336) 601-0957**